

## ASF State Board Monthly Zoom Meeting

January 13, 2020 12 noon

**Present:** Tracy Rahim, Zak Johnson, Shirley Murray, Lori Wynia, Jim Anderson, Mel Iverson, Josh Lease, Bonner Karger, Tim Alcorn, Tyler Treptow-Bowman, Troy Schmidt, Victor Cole, Jill Quandt, Kristy Modrow, Sami Gabriel

Meeting called to order at 12:05 p.m.

1. Approval of 11/22/19 Board meeting minutes, Meet & Confer minutes and 12/9/19 Zoom meeting minutes

*Motion by Victor Cole, second by Lori Wynia to approve the meeting minutes of 11/22/19 and 12/9/19 and M&C minutes of 11/22/19. Motion carried.*

2. Membership Brochure Update—printing with “union bug”??

Jill has gathered the input from Board members and she is working with graphic designer. With WSU print shop it would be about .90 per brochure. WSU printer employees are union but not a printer’s union, which is where the printer “bug” comes from. Q. Who typically gets brochures? Candidates and New Hires. The budget would allow about 285 brochures per campus. Sami suggested getting one additional union shop quote. Jill plans to bring this to our Board meeting later this month.

3. ASF Definition Update

There was a conversation about this last week between Tracy, Zak, Rich and MN State officials. The system office definition sent out on December 17 is what they wish to keep. This definition is seen as a management tool and not a negotiated definition. Chris Dale does not want comparison between ASF and MAPE. At the end of the conversation, they agreed to try to weave in alumni and advancement. The new draft should be to us by the in-person meeting on January 24. The Board then needs to decide what action to take in terms of endorsing it.

4. ASF Executive Officer Elections Update

Bonner, Tim and Tyler are our Nominations and Elections committee. A small work group (Tracy, Zak, Jim, Jill and Rich) brought forward five recommendations. (see end of this document) The recommendations involve shifting more (internal) responsibilities to the VP (along with 10% release time). The budget would need to be looked for this additional 10% release time funds. There would also need to be a workgroup to update the constitution. Remove term limits for President and Vice President. It is also recommended to suspend the timeline in the Bylaws for 2020 elections to allow more time for these elections (would still need to be done by May 11, 2020.) Another recommendation was to change the Audit Committee to be a Finance Committee and look at the budget’s ability to support further release time. The plan would be to appoint the Constitution workgroup. Bonner suggested we consider a President-elect position. Other feedback was that without term limits, a President-elect position would be complicated.

Members are asked to think through these recommendations and it will be addressed at the meeting on the 24<sup>th</sup>.

5. Committee Appointments Update
  - a. Learning Management RFP Workgroup—1 more representative appointment—TABLED FROM 12/9/19 Zoom meeting
  - b. Board of Trustees Award Committee Issue  
One volunteer (Melissa Dingmann) from Moorhead is willing to serve in this capacity.  
*Jim Anderson moved, second by Troy Schmidt to appoint Melissa. Motion carried.*
  - c. SEC Alternate – a call will go out.
6. Open Comments/Questions  
*Motion by Jim Anderson, second by Jill Quandt to authorize up to \$75 for a gift in recognition of the retirement and well wishes to former ASF Legislative Chair Janet Haak. Motion carried.*

Summary prepared by Shirley Murray

Small ASF Board Group Recommendation Regarding Upcoming Elections:

1. Update ASF State Bylaws to the following:  
  
**Article 3, Section 1 (c): Co-chair meetings of the State ASF Board of Directors with the State ASF Vice President. Chair meetings of the State Executive Committee and the State Meet and Confer Team.**  
  
**Article 3, Section 1, new letter C: Co-chair meetings of the State Board of the Directors with the State ASF President.**  
**New letter D: Oversee the responsibilities and activities of the Statewide Membership Chair and the Legislative Affairs Chair.**  
**Current letter F: Chair the Finance Committee** (change from Audit Committee—see #3 below)  
Re-letter all the rest of the duties in this section.
2. Implement a 10% release time for the State Vice President starting in FY21 to reflect these new duties.
3. Appoint a workgroup to update the Constitution that has to go out for ratification to the members in February 2020. Updates to include removal of term limits for the President & Vice President, removing references to full/fair share members, change pronouns to gender neutral, include the Statewide Membership Committee has a standing committee of the board, change the Audit Committee to a Finance Committee so that they can have more responsibility of the Association Finances (dues, budgets, etc.) other than just the annual audit, and anything else the work group recommends.
4. Suspend the timelines in Article 4, Section 2 of the Bylaws surrounding officer elections for the 2020 election to allow more time and flexibility given the changes that need to occur. Election must be certified by the State ASF Board by May 11, 2020.

5. Direct the Audit Committee to study the Association finances and make recommendations for additional release time starting in FY21 for other State ASF Board members with the priority being for campus presidents first. A recommendation will be made to the State ASF Board at the March 30, 2020, State Board meeting.