**MSUAASF State Board Meeting**

**March 26-27, 2015**

**Country Inn & Suites, Woodbury, MN**

**Present:** A. Klepetar, R. Wheeler, T. Rahim, J. Anderson, S. Murray, J. Clark, O. Zimpel, J. Haak , K. Seime, M. Sharp, J. Lee

**Thursday January 29th 12:00 noon – 1pm; meeting starts at 1pm, Nellie Stone Johnson Dinner; Friday, January 30th 8:00 am – 12 noon**

**Welcome and Introductions**

**Officers’ Reports**

 **President**

Adam attended Charting the Future Summit and was in a leadership role there. It was a positive two days for sharing ideas and seeing intersections between work being done in the different teams. He also attended House Higher Ed. Committee meeting to show unity in “the ask” for the $142 million; he also did an interview representing higher education Regarding Charting the Future. Adam attended MSCSA’s meeting to report on Charting the Future. He attended Board of Trustees meeting and Lobby Day. The Board of Trustees (or a faction of it) mediated the agreement on Charting the Future with IFO and MSCF; there remains a lot of tension about this. Adam also co-chairs Steering Committee for CtF. On March 20, Jamie came to SCSU to talk to Adam about new CtF coordinating committee (proposal was that all groups get two representatives but this is not resolved.) Adam is serving on VP for Academic and Student Affairs search committee.

 **Vice President**

I attended a Student Affairs Council meeting on February 6. I also attended the Charting the Future summit on February 19 and 20th. The CTF summit was an opportunity for all of the groups to get together and focus on top initiatives to begin implementing.

 **Secretary**

Please see separate report send previous to meeting and to be posted on web once approved.

T. Rahim moves to approve, O. Zimpel second. Approved.

 **Treasurer**

Please see Appendix B. The Executive Committee moves to approve funding $440 to support Penny golf scramble. Following discussion, this was approved with the caution to look at this as a budget item in the future. Motion passed.

M. Sharp, J. Haak moved/seconded to approve Treasuer’s report. Passed.

**Related Financial/Teamsters Issues:**

Adam talked to Bryan about the possibility of increasing our share coming back from Teamsters in order to support more release time. This was declined. We have concerns about this and would like to invite Bryan to meet with the Executive Committee to discuss this and other issues. (We would like itemization of how dues are spent on an annual basis.)

We also would like to set up an annual review with Kari to discuss our mutual expectations so we can have better clarity and communication about expectations.

**Grievance Officer Report – Rich Wheeler**

Membership rosters and overview of membership were distributed; overall we are at 79% full share membership. Request was made to verify those serving as stewards. There are 12-15 active “cases” being dealt with on campuses. We need to especially recruit stewards who are persons of color, since we have received comments from some members who would feel more comfortable having that option.

Retention of notes by stewards – retain until matter is closed; then shred. When there is a formal grievance, the letter needs to be on file at Local 320. Notes should be kept as long as there is a chance of needing them and Local 320 can provide confidential storage for them if needed.

Rich reviewed a few active grievances.

A couple of issues have arisen based on established practices vs. contract language; this isn’t a wise practice. Kari will send a definition of past practice and this will be forwarded on the Board.

Addendum: Rich is now the senior MSUAASF member in the state.

**Local 320 Announcements**

Issue: In the 1960’s, a case entitled “Abood” allowed charging fair share fees. That is being challenged in this anti-union environment. Last summer, “Harris vs. Quinn” upheld the Abood ruling, but the Supreme Court overruled this and it opened the door to challenge fair share. There is another movement led by Fredrichs in California (Fredrichs vs. California Teachers Association) which is leading to more pressure for the Supreme Court to overturn Abood, which would cut out fair share fee requirements. In essence, this would make all states “Right to Work” states. We need to be aware of this and watch developments carefully.

Website – There was a clarification that we send updates to Gus at Local 320. Kari will follow-up regarding get instructions on reimbursement forms available on the website.

There are Twins tickets to distribute to the campus associations.

June 6 – Southwest State

June 21 – Mankato

July 11 – Bemidji

Aug 1 – Moorhead

Aug 2 -St. Cloud State

Aug 15 – Winona State

Aug 16 – Metro State

 **Lobby Day Recap**

There is a feeling that Lobby Day went well, but there were suggestions for future events – more prepping about the legislators we were visiting and committee meetings (such as the Higher Ed. Committee), having MSUAASF members testify, etc. We might also consider having MnSCU lobbyists talk to the group, along with coordinating a briefing for ASF briefing and social the night before.

**Negotiations**

The team has met twice and the survey is available for members to complete by April 10th. Please encourage members to complete this. The team will then meet to review the survey results and start drafting proposals. At present, there is no opening session scheduled with management; this will happen after the legislative session.

Regarding the current contract, it remains in the Ways and Means committee, but no problems are anticipated in getting it fully approved.

**Campus Updates: Please see appendix A.**

**New** **Business**

**ASF lobby discussion** – Please see previous notes under Legislative and Local 320. There is a plan to jointly lobby (with other unions) for the 142 million MnSCU legislative request.

**Fixed term discussion**
The Board approved the extension of the 3rd year extension request from Moorhead via email vote since the previous meeting.

A position also came up at SWSU that was not approved.

We must enforce the contract provision of 60 days notice and written explanation to extend for the 3rd year. These must come to the Board.

**MnSCU branding –** PP on this was forwarded for review

Currently, our main question has to do with re-naming implications for MSU Moorhead and MSU Mankato.

**Board of Trustees Award update (Mike)**

The committee reviewed six campus finalists and recommended a finalist to the Board of Trustees. The event is the 22nd of April at the Board meeting. Mike noted how impressed he was with the quality of nominees – congratulations to all!

**Upgrade the Quicken software on the ASF laptop from 2012 to 2015.**Cost is approximately $65

Motion sent forward by S. Bayerl, second by M. Sharp to purchase this. Approved.

**RFP testing**

There is an RFP out regarding Placement Testing. Please reach out to testing coordinators on campuses regarding feedback; share with Adam. If there is a unified opinion, we might share this.

**MSCSA CTF Letter** – this was shared with the Board by email and briefly discussed

Proposed dates for M&C:

**MSUAASF:**  Request reconsideration of dates to September, November, February, April

Proposed by MnSCU: 08/28/2015; 10/2/2015; 2/4/2016; 5/27/2016

**ASF meetings:** Decided on July 23-24 (tentatively in Bemidji) for transition meeting and we will set the dates for the upcoming year at that time.

**Old Business**

Transfer legislation update – went to legislature; $500,000 attached and the bill is now in Finance Committee.

Being on-call during a designated holiday update: Recommended contact with Res. Life in St. Cloud for consultation on this.

Campus support – membership lists were distributed by Rich; campuses must submit their reviewed lists to Sue.

BOT Service Award – reported by M. Sharp previously

Affordable Care Act – Meet and Confer update

Contract update (Mike) – Last year’s contract is in Ways and Means Committee; no big concerns that it will pass.

**Charting the Future Update and Transition**

We don’t’ know what a regional process will look like or if all teams will exist. The central coordinating committee will still exist, but we don’t know the composition or exact roles yet. Leadership Council (Presidents and Vice-Chancellors) will work with coordinating committee to work out the transition of CtF to regional work. Work of the current teams is to be transferred transparently to the campus/regional implementation teams. Nothing prevents ideas from going through existing governing structures to move forward. Board of Trustees is open to ongoing study sessions.

More decisions are not likely until after the legislative session.

**Committee Reports**

MSUAASF Committees:

 **Legislative – Mike Sharp**

Lobby Day

Numbers were down a bit from last year, with the exception of a large contingent from Mankato.  Looking ahead to next year I am hoping that we can find ways to take a more active role in the planning and implementation of the day to reduce some of the down time and to create some time and space for ASF members as a distinct group.  I will also review the minutes from the part of the state board meeting I missed to incorporate ideas raised in that conversation.

Budget

I recently circulated an email to the campuses with links for finding one's representatives, higher education committee members and encouragement to be in contact.  I will try to keep updates in front of our members as the session continues.

I will also work to help identify some local strategies to offer campus legislative contacts to consider for their campuses and communities in support the governor's budget proposal of an additional 142 million.

 **Membership**

Janet will follow-up with Gus on the web issues. She will gather description of responsibilities of each campus membership chair. Janet will update FB and Adam will do Twitter. Please forward photos of ASF group at Lobby Day to Janet for web.

**MnSCU Committees:**

Policy: Talked about Transfer

Enrollment Management Think Tank (Rich Shearer is the rep)

Assessment for Course Placement

**Defined Contribution Retirement Committee**

Has not met since last Board meeting. Rich will forward notes when the committee meets.

System Evaluation Committee

**Transfer Oversight Committee**

At the January 22nd meeting we had extensive discussion about the Transfer Degrees for Baccalaureate Completion proposal that will be going to the legislature in regards to creating statewide articulation agreements with all MnSCU institutions in four distinct major types by 2016.

The discussion that ensued was very contentious in that faculty members on the committee felt that the legislative mandate will require MnSCU to water down academic quality and freedom for the sake of this mandate. They criticized the research and analysis that was done by the committee doing the background research on the need for these universal transfer articulations. The TOC gave input to MnSCU on how to make the proposal more flexible in regards to timeline and the review process to determine the four major programs to be a part of the first group of system-wide articulated majors.

**Academic and Student Affairs Technology Council – Mike Penrod**

There is a growing interest in some sort of contact management system and I think that is necessary.  To me the big issue will be do we try to do a system wide approach which I think has the potential to be a huge problem or do they let the campuses work this out for themselves?  The latter of course leads to campus approaches that may not integrate well with each other and make sharing difficult.
There is discussion of things like GPS life planning which I think is more useful to the two years than the four years.  There is also considerable discussion about how to promote and encourage technological innovation on the campuses.  Again I think the issue is do we let the campuses go their own way(s), which is my preference, or do we take a system level approach.  Either way funding is an issue and I think much of the discussion is classroom based and should be based more around student services and student life.

**SA Council**

At the February 6th meeting we discussed the transfer baccalaureate degree pathways legislation, we learned more about efforts to improve student advising information about Transferology and DARS. There was information about the ISEEK career search website and the fact that MnSCU is no soley responsible for the ISEEK information. We also heard from MnSCU staff checking out our system websites in ISEEK, Transferology, and MnTransfer.org There is no consistency currently in location, web identifiers to MnSCU, and consistency. A group is looking at improving these website portals.

**AA Council**

AA Council has not met since our last Board meeting. The next meeting is scheduled for March 30.

Coordinating Committee

**Chartering the Future implementation committees**

Diversity-Shahzad Ahmad

 **Student Success-Tracy Rahim**

We have 3 meetings left before the end of June.

We have broken up into 3 subgroups (advising, technology, policy) to come up with initiatives that we will eventually send forward to the Steering Coordinating Committee. These initiatives will be coming from focus group feedback, gallery walk & survey feedback, and research we’ve done as a group.

 Comprehensive Workplace Solutions-Michelle Schmitz

 **System Incentives and Rewards-Jim Anderson**

We received an update from the Chief Human Resources meeting to get feedback from them on one of our chief initiatives proposed. Received an update on how the MnSCU talent management team works. Also received information about the Payroll Campus Service Cooperative case study being done. We are preparing for the CTF summit in February and plan to bring to main proposals to this group regarding a redesigned financial allocation model and system wide human resources planning model to help assist campus human resources office serve employees better. The next meeting of the Systems Incentive and Rewards Committee will be on March 31st.

 **Academic Planning and Collaboration-Shirley Murray**
APC met every two to three weeks in January and February to finalize the report on planning new transfer pathways which was presented in mid-March to the legislative committee. The report, along with the committee’s work, is being presented at the Gallery Walks in March. The emphasis of the transfer report is on use of collaborative faculty teams to determine discipline pathways for degree completion for students within MnSCU who begin at CC’s completing comparable AA, AS and AFA degrees and then transferring to MnSCU university programs.

 Competency Certification Credit for Prior Learning-Marcia Anderson

 Educational Technology-Chad Kjorlien

 IT Systems Design-Sue Bayerl

**Other Topics/Items**

**Future Meeting Dates:**

**MNSCU Board meetings:** January 28th, March 18th April 22nd (Excellence Award banquet) May 20th  June 17th

**ASF Board meeting dates:** July 23-24, 2015 – could be at Country Inn in Bemidji – Shirley will check on this and/or check with Zack. (consideration of alternating these; such as next year having the transition meeting in Winona.)

**Meet and Confer Items:** April 3rd

(Jim as agreed to take notes in Shirley’s absence)

Charting the Future Update and Evolution

 Transfer Legislation Status Update

Budget Update and Campus Recovery Planning

Legislative Update

MSUAASF Board of Trustees Professional Excellence Award

Reminder of Commitment to deal with Personal Day recording in IT over the Summer (no staff needed to attend M&C; just a reminder from November 14 M&C)

Academic and Student Affairs Tech Council Issue/Question about Closed Captioning

(Kim Lynch, contact)

Metro Baccalaureate Plan Update

MnSCU Positioning Assessment Report & Naming issue specifically for Moorhead and Mankato

Proposed M&C Schedule for 2015-16

Master Calendar and date conflicts with ASF Board Meetings

Affordable Care Act

Transferology Update

Farewell and Recognition of John O’Brien’s Service

**Adjourned at 11:30 a.m.**

**Appendix A**

**CAMPUS REPORTS**

**Bemidji State University**

**Minnesota State University Moorhead**

Numbers for fall are down. Some high-level searches are going on, along with some restructuring. There have also been some failed searches in the Student Affairs area. There are some budget concerns on campus as well.

**Minnesota State University Mankato**

Enrollment Indicators for Fall enrollment are looking good (number of admitted students, intent to enroll, orientation numbers).

The campus is in the midst of budget challenges and are planning for a $4million cut from our base budget.  For the current fiscal year, we are looking at short term/bridge type cuts.  For FY16, we are hoping to move some of those to base and by FY17 to have a balanced budget by all $4million of cuts completed.  The anticipation is that a portion of these cuts will require positions being eliminated.

We have several high level searches going on right now:  Associate Provost; Dean of Science, Engineering and Technology; Dean of Global Education; Director of Affirmative Action.

The Academic Master planning is continuing and in the implantation phase.  This includes program mapping for all our majors.

**Winona State University**

We just named our new VP of Enrollment Management/Student Life and the AVP Rochester Center (coming from Bemidji). They will both start in July. We are ramping up to start the search for a new VP of Advancement since our current one was let go after 6 months as well as the Dean of the Library who is retiring.

We just acquired an historic building (approved by the Board of Trustees in March) that was donated to the university. It will house some art & graphic design studios and classrooms as well as a gallery for the art the university & foundation own. Lots of updates are needed before we can occupy it.

Enrollments are down for next fall but not as significant as other institutions.

We are in the midst of 9 ASF searches with at least 6 more to start later this spring/summer.

**St. Cloud State University**

SCSU is still doing program review, and working to solve our budget problem.  The goal is to trim the budget by 10 to 12 million dollars for the FY 16 budget.  The latest word is that we are looking at reducing positions by about 100.  The major unit heads (like Deans and VPs) are scheduled to make presentations the first part of April, decisions are due to be made by the first part of May.

Our new AVP for International Studies has proposed a reorganization that affects several of our members, including a pair of open positions that have been MSUAASF under the old structure.  Continuing Studies has also been subject to some restructuring, some large parts have been moved out to other areas of the university.  These changes are moving forward independent of our ongoing Program Review necessitated by our budget problems.

The most senior member of MSUAASF in the state has retired from SCSU this month, leaving Rich the most senior in the state.

The SCSU Hockey teams seem to be doing well.

**Southwest State University**

Provost search is ongoing, as well as 5-6 ASF positions. Enrollment numbers are reported to be up, but transfer numbers are down. Grand opening for track facility is upcoming. Positive feedback on the new President. HLC report was completed.